We hope the use of the Crawford Town Hall is a pleasant one.

 Please help keep it pleasant for the group that follows.

Room Use Rules

After each use, persons using the Community Room, Historical Room, Kitchen or Council Room are responsible for:

* Broom sweep or vacuum the floors in the rooms used including hallways and foyers. You may need to locate these items in a room other than the room used
* Fold up tables and chairs and return to their storage carts
* Turn off all lights, including bathrooms
* Bag all trash and put it in the dumpster
* If there are spills, cleaning supplies are located in the bathrooms

Kitchen Use Rules

* Please do not put anything down the drains besides water or clear liquids to avoid clogging the drain.
* Scrape pans and dishes in the wastebasket
* Wipe down stove, refrigerator and sink inside and out
* Wash and return dishes, utensils, coffee makers, etc. to their appropriate place
* Sweep the floor
* Empty trash

**Thank You for your assistance in keeping our building neat and clean!**

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Signature Date