

# TOWN OF CRAWFORD

425 Hwy 92

Crawford, CO 81415

[www.colorado.gov/crawford](http://www.colorado.gov/crawford)



## Town Council Meeting Plus Executive Session Aug 26, 2024, 7:00 pm Council Zoom meeting for the public 958 684 9882 Minutes

### ROLL CALL

Chris Johnson  
Cally Gallegos  
Bo Nerlin

Bruce Bair  
Gill Saunders

Jessica Hart  
Jeff Peed

Tim Pobirk  
Cherri Olson

Jim Crook  
Chana Clawson

### 1. CALL THE MEETING TO ORDER

2. **APPROVAL OF THE AGENDA** Jeff Peed made a motion to approve the agenda. Tim Pobirk seconded the motion. Motion carried.

### 3. CONSENT AGENDA

**Minutes** Jeff Peed asked what RCAC stood for. Cally Gallegos replied, Rural Community Assistance Corporation.

**Disbursements** Jeff Peed asked what Nelco is. Cally Gallegos replied that is the company that provides W-2 forms.

Gill Saunders made a motion to approve the minutes from: 7/22, 8/6 meeting and 8/6 public hearing. Jeff Peed seconded the motion. Motion carried.

4. **ANNOUNCEMENTS** – West Elk Challenge is October 5<sup>th</sup>, going from the Crawford Reservoir through the West Elk Mountains to Paonia (26.2 miles)

5. **OLD BUSINESS\*** – None

6. **NEW BUSINESS** – *Katie Delaney kitchen rental.* Katie Delaney explained to the board that she makes lotions, lip balm, etc and uses the commercial kitchen for the counter space and stovetop. She can only make it in small batches, so she has rented the kitchen several times at \$75 a day which has made her increase her prices to cover that cost. She asked if she could get a discount on the kitchen rental. Cally said there is another local business that rents the kitchen multiple times a month and they have been paying \$15 a day. The town has tried to support local businesses that way. Jim Crook stated maybe the rental agreement should state that so that each individual would not have to come to the council. Jim Crook made a motion to let Katie rent the kitchen for a \$15 daily fee. Gill Saunders seconded the motion. Motion carried.

7. **NON-AGENDA ITEMS** Jim Crook stated that when an item has been tabled at a previous meetings it needs to be brought up again, such as the town meeting time that was tabled in July. There was a bit of discussion, but no changes will be made at this time.

8. **PUBLIC NON - AGENDA ITEMS** Jennifer Peed with Grace Community Church was wondering if they could get a cabinet for the bibles and hymnals for their church (that meets in the community room). Cally stated that EMS had approached her about building a cabinet on wheels with a stainless top that would fit under the chalk boards in the small classroom for their exercise equipment. Cally stated that in the basement the town is storage for: Pioneer Days, The Legion, Christmas tree festival & Cemetery. There is not a

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good location for the cabinet in the community room, it would have to go in the small classroom & there might be a stipulation for it being historic. After a discussion Mayor Johnson asked that Jennifer and Elise Wages (exercise instructor) collaborate and come back to the council with a potential cabinet that both could use.

Ralph Clark spoke and first apologized to Cally for coming to the office quite upset. His son is putting in a water line and had worked with Bruce Bair and now it seems the town is taking advantage of him. He is putting in a 2" line that other taps will be sold off of. His son purchased all the material through the town and is doing all the installation. His son nor Bruce could not find the main line after digging all day.

Bruce replied that the town has paid out \$800 in fittings for the 2" to the curb stops, curb stops, meter pits and meters. Mayor Johnson asked for legal counsel and Bo Nerlin had several questions about the deal. Mayor Johnson asked that Ralph have his son come in and talk with Cally and Bo and possibly Bruce.

Elise Wages spoke to the counsel and asked what the rules were for landscaping. Jim Crook asked if it was on her private property and if so there are no rules. You can plant whatever you want, except all cottonwoods should be cotton less cottonwoods. Jeff Peed questioned planting trees over gas lines or sewer lines. She stated she just put waterlines in for the campsites. She also said she was still planning on putting in an RV park but was planning on moving the dump station from the original site plan but had planned on coming back to the council when she gets to that point. Chana Clawson questioned whether she was approved for the campground or not. Elise Wages indicated that she was approved on a conditional basis and she is going to come back and get approval to open the campground when she gets to that point. Cally questioned whether there are spickets installed, Elise confirmed. Mayor Johnson asked if she would be available to meet with him, Cally & Bruce on September 4<sup>th</sup> at 9:30.

- a. Public Works – Bruce Bair was going to talk about the water project but that was discussed already. He finished the lead/copper testing. It was very good. A small amount of copper in each line & there was one of the five taps having a trace amount of lead.  
He's done weed & brush clearing at the source to the springs. Wants to get back on the meters. There have been a couple leaks. The bridge railing looks good. Jeff Peed asked if he got bids on painting the windowsills. He replied there is not enough in the budget, he will try to get it done in house & would have to rent a lift for the higher windows.
- b. Administrator/Deputy Clerk – Cally Gallegos applied for and was awarded a \$3,500 grant for the website from SIPA (State Internet Portal Authority) and will travel to Denver Sept 23<sup>rd</sup> to receive it. The town received \$23,750 for the bridge repair from Cirsa. She recently attended Good Governance by CML in Glenwood Springs.
- c. Board Members – Tim Pobirk reported that he has not received a mosquito report from Chris but there were only a couple cases (of West Nile) this year. He has put dunks in some standing water.  
Jeff Peed reported that the library is doing well & now has a balanced budget and a strategic plan for 24-25.  
Jim Crook said the public works department has been working on the gravel & mud from the rain.
- d. Mayor's Report no report  
Gill Saunders made a motion to go into executive session CRS section 24-6-402(4)(f).  
Jeff Peed seconded the motion. Motion carried.

## 9. Executive session- Town administrator annual review

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Attending the executive session: Town attorney Bo Nerlin, Town Administrator Cally Gallegos, Trustees: Cherri Olson, Tim Pobirk, Jeff Peed, Jessica Hart, Gill Saunders, Jim Crook and Mayor Chris Johnson

**POSSIBLE AGENDA ITEMS FOR THE NEXT MEETING** Insurance for employees. Administrator contract

**10. ADJOURNMENT 9:15**

**\*POSSIBLE ACTION ON ALL AGENDA ITEMS UNLESS OTHERWISE NOTED\***