

Town of Crawford Council Meeting Minutes

Date: August 25, 2025

Time: 7:00 PM

Location: Crawford, CO

ROLL CALL

Mayor: Chris Johnson

Councilmembers: Jim Crook, Jessica Hart, Cherri Olson, Jeff Peed, Tim Pobirk, Gill Saunders

Staff: Bruce Bair, Chana Clawson, Cindy Jones, Angie Oates

Attorney: Bo Nerlin

CALL THE MEETING TO ORDER

Mayor Chris Johnson called the meeting to order at 7:02 P.M.

APPROVAL OF THE AGENDA

Motion by Tim Pobirk, seconded by Cherri Olson.

CONSENT AGENDA

- Minutes: Motion by Tim Pobirk, Seconded by Jessica Hart. Approved unanimously
- Disbursements: None reported

ANNOUNCEMENTS

- Emergency Alert System: Residents must sign up for “Crawford Water” alerts by texting “crawfordwater” to 65513.
- Mayor thanked reporters Frank and Marty for their coverage.

OLD BUSINESS

Public Works Director Position

- Grant Knowles appointed Assistant Public Works Director
 - Training under Bruce for ~1 year
 - 12-month probationary period
 - Start date: August 27, 2025
 - Motion passed unanimously

Utility Account Tenant Agreement

- New form includes tenant and property owner names
- Clarifies unpaid water bill responsibility (defaults to property owner)
- No motion required; staff directed to implement

Water Restrictions for Upcoming Project

- Wiley Springs rehabilitation will temporarily shut off primary water source
- Stored supply: 450,000 gallons

- Resolution 2025-4 Passed:
 - Prohibits outdoor watering during shutoff
 - Authorizes emergency water rate structure
 - Public hearing scheduled for September 8, 2025
 - Outreach includes town hall, mailers, ads, marquee, and door-to-door

NEW BUSINESS

Budget Planning

- Preliminary worksheet distributed
- Council to prioritize items (scale 1–5)
- Discussion on mill levy and enterprise fund sustainability
- Cindy available for individual budget sessions

Development Update

- Modular home proposed for 500 Elm Ave
 - Excavation permit pending fee and deposit
 - No variances required; conforms to town code

NON-AGENDA ITEMS None

PUBLIC NON-AGENDA ITEMS None

REPORTS

Public Works

- Elm Ave paving scheduled for late September
- Budget confirmed sufficient
- Pioneer Park marquee rebuilt with steel posts
 - Reserved for water project messaging

Consultant & Town Clerk

No additional report noted

Board Members None

Mayor's Report

Praised staff for preparation and clarity of materials.

POSSIBLE AGENDA ITEMS FOR THE NEXT MEETING

- Emergency water rate hearing
- Continued budget planning

ADJOURNMENT Meeting adjourned at 8:34 PM