

TOWN OF CRAWFORD

2025 FINAL BUDGET

TOWN OF CRAWFORD, COLORADO

RESOLUTION 9-2024 Resolution to Adopt Budget

A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR THE TOWN OF CRAWFORD, COLORADO, FOR THE CALENDAR YEAR BEGINNING THE FIRST DAY OF JANUARY 1, 2025, AND ENDING THE LAST DAY OF DECEMBER 31, 2025.

WHEREAS the Board of Trustees for the Town of Crawford, Colorado, appointed Chana Clawson, Interim Town Clerk, to prepare and submit a proposed budget to said governing body at the time; and

WHEREAS, Cally Gallegos, Administrator/Town Clerk, submitted a proposed budget to this governing body on October 7, 2024, for its consideration and Cindy Jones, Interim Town Clerk submitted a revised proposed budget to this governing body on November 25, 2024; and

WHEREAS, following due notice, as required by law, the proposed budget was made available for public inspection, and a public hearing was held on December 9, 2024, where taxpayers had the opportunity to file or register objections; and

WHEREAS, the Board of Trustees has ensured that the budget reflects a balance of revenues and expenditures, with probable revenues equal to or exceeding proposed expenditures; and

WHEREAS, it is both a legal requirement and necessary for the proper operation of the Town to appropriate the revenues as outlined in the budget;

NOW, THEREFORE, be it resolved by the board of Trustees of the Town of Crawford, Colorado;

Section 1. That estimated expenditures for each fund are as follows:

General Fund	
Water Fund	\$ 223,467.
Sewer Fund	\$1,864,099.
Conservation Trust Fund	\$148,455.
For a total of:	\$44,310.
The second of	\$2,280,331

Section 2: That estimated revenues and prior year surplus for each fund are as follows:

FUND	2025	SURPLUS	77.770
General Fund	\$223,467.	301(1 £03	TOTAL
Water Fund	\$1,864,099.		
bewer Fund	\$148,455.		700
Conservation Trust	\$44,310.		
For a total of:	\$2,280,331.	\$1,163,388	\$3,443,719

Section 3: The budget, as summarized above by fund, is hereby approved and adopted as the Budget for the Town of Crawford, Colorado, for the year 2025.

Section 4: To meet the expenditures of the General Fund for the 2025 budget year, a tax of 2.420 mills is levied on each dollar of the total valuation of all taxable property within the Town for the year 2024.

Section 5: The Interim Town Clerk of the Town of Crawford is hereby authorized and directed to immediately certify to the Board of County Commissioners of Delta County, Colorado, the gross mill levy, and the net mill levy for the Town of Crawford herein above determined and set.

Section 6: For the purpose of paying necessary expenses and liabilities of the Town of Crawford for the fiscal year beginning January 1, 2025 and for the purpose of appropriating from the surplus and the probable revenue of each fund to each fund for the ensuing year, the sum hereafter set for the following purposes:

GENERAL FUND: For the purposes of paying for General Government, Streets and Highways, Health and Welfare, Culture and Recreation, maintaining and improving the streets, and other legal purposes, the sum of \$223,467.00;

ENTERPRISE FUND: For the purpose of maintaining, operating, improving and extending the water and sewer systems of the Town the sum of \$2,012,554.00;

CONSERVATION TRUST FUND: For the purposes of improving open space and other acceptable uses as determined by the State of Colorado, the sum of \$44,310.00;

Section 7: That the Budget as hereby approved and adopted, shall be signed by the Board of Trustees and made part of the public records of the Town.

Adopted this 9th day of December 2024.

Attest:

Chana Clawson, Interim Town Clerk

Christopher G Johnson, Mayor

Dear Honorable Mayor and Members of the Board of Trustees:

In accordance with the Town of Crawford's policies, we, Cindy Jones, Chana Clawson, Bruce Bair, and former Administrator/Clerk Cally Gallegos present to you the proposed 2025 Budget for the Town of Crawford. Thank you to former Adminstrator/Clerk Cally Gallegos in particular for your assistance in all the upfront work in preparing this proposal.

This budget message provides readers with an overview of the regular municipal government services and the projects to be completed in the coming year and how this work is paid for. The narrative tells the story behind the numbers by describing goals, priorities, underlying assumptions, and other factors considered in determining how the Town's available resources are budgeted to be spent. Information is provided to better understand the schedules and supplemental information that comprise the annual budget package.

The Board of Trustees formally adopts a budget and appropriates money to run the Town of Crawford each year. By state law, the governing body must adopt a budget each year and submit a mill levy to the Board of County Commissioners. The Trustee formal budget review began October 7, 2024, and a public hearing on the proposed budget will be held during the regular Board meeting on December 9, 2024.

This budget included previous discussions regarding: revenues, sales tax growth assumptions, fees for services, operating expenditures, staffing levels, compensation, capital expenditures, priorities of the community, changes in procedure for preparing the annual budget and capital projects. The Board exercises the most significant degree of flexibility and discretion in one-time spending on capital purchases and capital projects. However, it is important to note that many projects require years of advanced planning and may already have funds committed for design, engineering, and/or matching grant funds. A list of capital projects is included in the budget report. The list includes items that will be classified as fixed assets as well as allowable expenditures for maintenance of assets.

Should readers seek additional information not included in the budget package, it may be requested from the Town Clerk at Town Hall.

BUDGET ASSUMPTIONS AND CHANGES FROM PREVIOUS YEARS

The budget is based on historical trends, current data, and assumptions about the upcoming year. With very few exceptions, we do not know which vendors will be utilized for products and services during 2025. We look back at recent experience and use that data, along with indicators for the future, to estimate costs for many different supplies, utilities, contracted services, repairs, and maintenance. Likewise, the revenue budget is based on limited known data and projections based on several sources for projecting trends.

KNOWN ASSUMPTION PROVIDED BY QUOTE/NEWS NOTIFICATIONS:

Budget assumptions based on historical data are anticipated to remain flat – otherwise defined as stable with minimal change. This is the assumption that the current budget period is a reasonable basis for predicting the future budget period regardless of any positive or negative factors (external or internal) that may have an effect on the current performance.

VENDOR	PRODUCT/SERVICE	FORMATE	2024	2025	% OF CHANGE
CIRSA	WORKERS COMPENSATION	QUOTE	3,320.60	3,278,43	(1.27%)
CIRSA	P&C COVERAGE	QUOTE	14,842.72	12,817,55	(13.64%)

Black Hills Energy, DMEA, and Elevate - no know changes anticipated for 2025.

GENERAL FUND 2025 BUDGET HIGHLIGHTS

This budget for 2025 attempts to incorporate the Town's priorities considering needs, studies, and state requirements. The following are the highlights of the 2025 budget. The Town's top priorities are as follows:

- 1. Water Storage
- 2. Spring Repair
- 3. Website ADA Compliance
- 4. Staffing and Wage Scales
- 5. Park Bathroom Upgrades
- 6. Policy Updates

ORGANIZATION, STAFFING AND BENEFITS

While we work toward 2025 staffing goals, it is important to keep expectations realistic relative to the resources available and services rendered. An updated salary study was conducted for 2025, using Colorado Municipal League data. New ranges are being recommended for this 2025 budget. In addition, the fact that the employment market is currently an employee market we have budgeted at replacement wages for existing staff. Additionally, we have reviewed the current cost of living in Delta County to ensure the Town salary base will attract potential employees, since there are at least two positions that will need to be filled during 2025. Additional funding for Education and Training has been added to this budget to assist the new hires in a successful transition in to their new positions. The addition of the following new position has been included in 2025:

 Replacement of Public Works Director (a seven month training period has been factored into this budget.)

ATTORNEY & CONSULTANT

In 2024, the Town contracted with Attorney Bo James Nerlin for legal service at a fixed price of \$10,000.00 per year, divided into twelve (12) monthly payments with the majority being allocated to the General Fund. In addition, the town will be contracting with Cindy Jones as a Financial/Grant Consultant which shall continue into 2025 while a new Administrator/Clerk is put into place to assist with financial matter and grant management for the town.

TOWN HALL (Building maintenance)

In 2025, Town Hall will need so additional maintenance to include:

- Painting
- HVAC maintenance

PARKS (Park maintenance)

For 2025, the only items be presented in this budget is standard maintenance up to \$1,000.00. The projects will be paid for by Conservation Trust Funds.

STREET, BRIDGE, ALLEYS, & STORM DRAINS (Street maintenance)

The Town of Crawford has limited resources in the General Fund, by which streets & alleys are funded. In 2025, proposed street projects include:

An overlay project of \$30,000.00

SIPA GRANT

In 2024, The Town of Crawford received a 2024 SIPA Micro-Grant to fund the ADA required upgrades on the town's website.

ENTERPRISE FUNDS 2025 BUDGET HIGHLIGHTS

A Drinking Water Rate Study has been prepared by Rural Community Assistance Corporation for Water and was completed September 2024. Recommendations and scenarios are forthcoming. In addition, because of the upcoming water projects CDPHE, DOLA, and all other funding agencies involved will be providing their own recommendations and scenarios.

WATER

Water base rates were increased in:

- 2025 No increase budgeted.
 (Note: discussion will commence in 2025 following the SRF loan meeting re: town will be required to adjust rates upon acceptance of funding for the anticipated water projects.)
- 2022 (\$35.00, which includes \$3.00 to be set aside for the Capital Improvement Fund).
 In addition, the tier structure for usage was modified.
- 2018.
- 2012,
- · 2007 (17.40).

In-Town Residential

iai		
Gallons	\$0.00	Per 1,000 Gallons
Gallons	\$1.00	Per 1,000 Gallons
Gallons	\$1.50	Per 1,000 Gallons
Gallons	\$2.00	Per 1,000 Gallons
Gallons	\$3.50	Per 1,000 Gallons
Gallons	\$5.00	Per 1,000 Gallons
Gallons	\$7.50	Per 1,000 Gallons
Gallons	\$10.00	Per 1,000 Gallons
Gallons	\$12.50	Per 1,000 Gallons
	Gallons Gallons Gallons Gallons Gallons Gallons Gallons Gallons	Gallons \$0.00 Gallons \$1.00 Gallons \$1.50 Gallons \$2.00 Gallons \$3.50 Gallons \$5.00 Gallons \$7.50 Gallons \$10.00

Out of Town Residential - Out of Town Commercial - In-Town Commercial

		THE PERSON NAMED IN COLUMN TWO IS NOT THE PERSON NAMED IN COLUMN TWO IS NAMED IN COLUMN TW	
0-5,000	Gallons	\$0.00	Per 1,000 Gallons
5,001-10,000	Gallons	\$1.50	Per 1,000 Gallons
10,001-15,000	Gallons	\$2.00	Per 1,000 Gallons
15,001-20,000	Gallons	\$3.00	Per 1,000 Gallons
20,001-25,000	Gallons	\$4.00	Per 1,000 Gallons
25,001-30,000	Gallons	\$7.00	Per 1,000 Gallons
30,001-50,000	Gallons	\$10.00	Per 1,000 Gallons
50,001-99,999,999	Gallons	\$15.00	Per 1,000 Gallons

For additional information on the rate increase refer to Resolution 2022-3 Water Rates and Charges.

Water funding priorities include:

Staffing – Two and a half (2.5) employees (one full time+one half time replacement + one part time) (Note: Reserves were used to balance the budget to be able to cover the training salary of the Public Works replacement.)

Additional funds were added to the budget for Education and Training for updating or added licensing. Distribution System was budgeted based on current years maintenance costs.

Repair & Maintenance Priorities:

General Maintenance \$19,000.00 Spring Repair \$731,253.00 Water Tank \$945,114.00 Town Grant Match \$18,750.00 Total \$1,714,117

SEWER (WASTEWATER)

In 2025, no sewer rates increases have been proposed in this budget. However, it has been determine that there is a need for discussion once the rate study is completed by Rural Community Assistance Corporation (RCAC) and recommendation and scenarios are provided.

Sewer funding priorities include:

Additional funds were added to the budget for Education and Training for updating or added licensing. Repair & Maintenance Priorities:

General Maintenance and testing \$20,950.00

SPECIALTY FUNDS 2025 BUDGET HIGHLIGHTS

CONSERVATION TRUST FUND

In 2025, the balance available for improvement projects is estimated to be \$35,810.00. The \$6,500.00 received from Delta County will be used for the Park bathroom upgrade. The remaining amount can be used for other requested projects such as lighting and play ground equipment upgrades per CIRSA's recommendations/requests. The unused balance will go back in to reserves for future request and projects.

SUMMARY

The following is an explanation of the revenues in the budget:

FUNDS	2025 BUDGET	2024 EST ACTUAL	2024 BUDGET	REASON
GENERAL	223,467	256,305	212,325	PROPERTY TAX INCREASED SALES TAX-TOWN DECREASED TOTAL REVENUE INCREASE
GENERAL FUND	223,467	256,305	212,325	TOTAL REVENUE INCREASE
CONSERVATION TRUST	44,310	2,059	3,050	CONSERVATION TRUST DECREASED RESERVES CARRIED FORWARD \$35,810 TOTAL REVENUE INCREASE
SPECIALTY FUNDS	44,310	2,059	3,050	TOTAL REVENUE INCREASE
WATER	1,864,099	170,408	207,000	GRANTS CARRIED FORWARD RESERVES USED FOR MATCHING FUNDS TOTAL REVENUE DECREASE
SEWER	148,455	135,748	141,300	TOTAL REVENUE INCREASE
ENTERPRISE FUNDS	2,012,554	306,156	348,300	TOTAL REVENUE INCREASED
TOTAL BUDGET	2,280,331	564,520	563,675	TOTAL BUDGET INCREASE

MOVING FORWARD

It is challenging to know how the fluctuating economy and fiscal outlook for Crawford will be in the coming years. Looking to the future, the Town needs to ensure that it can handle any unforeseen negative financial situations.

Moving forward into 2025 and beyond, the following security measures need to be maintained or worked into the budget document in the future:

- The Town need to continue it's investment in recruiting and retaining talented professional staff.
- Increase dwindling reserves to cover at least three (3) months' worth of expenses (in future years six
 (6) months' worth of expenses would be reserved). Excess reserves are needed for any future grant opportunities as a match.
- Investigate other possible revenue opportunities.
- Investigate grant opportunities.

These are bold ambitions and, as such, it will take several years to achieve these financial goals. But, by committing to them, the Town will have measures in place to help responsibly address any negative fiscal situations that may arise in the future.

Staff recommends focusing on the creation of key financial policies to guide us forward, covering areas like the use of Fund Balance or reserves versus the issuance of debt for major capital projects. Best practices suggest a healthy mix of both of these funding sources, and creating policies around this will allow us to establish related goals and strategies to meet them.

CONCLUSION

I would like to thank the current and former Staff for their work on the FY 2024-25 Budget. The effort put into this recommendation starts with input from staff on what is needed to achieve our collective vision and goals. This team is dedicated to serving the community, and it is remarkable to describe their efforts in terms of dollars and cents. The value received is truly greater than the investment.

The proposed 2025 budget puts forth an implementation plan that actively addresses the goals adopted by the Board of Trustees. This is a budget that pushes forward to achieve the goals set by the Board of Trustees, while reflecting an increase in planning for the future based upon those same goals. The Town must not rest on the laurels of past accomplishments but continue to ensure that the high levels of service provided to the community remain. It is with these goals in mind that we respectfully submit this budget for review.

While this budget is proposed by the Staff, it is neither final nor is it necessarily a reflection of what will be approved by the Board of Crawford. I thank Mayor Johnson and the Board of Crawford for their review of these recommendations to arrive at what they consider the proper expenditure of available revenues for the upcoming year.

Respectfully,

Cindy Jones Interim Town Clerk In cooperation with:

Bruce Bair Public Works Director Chana Clawson Deputy Clerk

			TOWN OF CRA	TOWN OF CRAWFORD: 2025 BUDGET	BUDGET					
A Doctorios of Control	2025	2025	2024	2024	2024	2023	2023	2022	2022	3WB
	ORG BUDGET	Budget	Actual	Budget	Projected	Actual	Budget	Ártual	Budgat	5 5
CASH RESERVES	Benedikan di Persana dan Kabulan dan Salaman dan Salaman dan Salaman dan Salaman dan Salaman dan Salaman dan S		1,163,388.31				0	64.700.93	nangar	AVG
- 1			GENERA	GENERAL FUND: REVENUE	UE					
01-4000 DONATIONS		1							Annual security of the second second section second	
01-4001 INTEREST INCOME	30,000,00	24,500.00	41 835 92	- 25,000,00	, 45 650 40			20.00	•	6.67
01-4002 STATE SALES TAX			Zoronita	20,000.00	45,639.19	8,9/1.9/	100.00	1,264.74	100.00	17,357.54
01-4003 CIGARETTE TAXES	200.00	200 00	. 001	, 000	. !	•	1		1	ű
01-4004 CITY SALES TAX	92.000.00	85 000 00	139,339 60,630,63	200.00	217.52	332.26	100.00	322.94	100.00	284.86
01-4006 COUNTY SALES TAX	51.000.00	55,000,00	51 104 20	52,000.00	66,152.26	94,618.97	66,750.00	85,821.00	66,750.00	80,359.85
01-4007 FRANCHISETAX	13.000.00	13 900 00	44 620 50	51,000.00	55,834,67	53,655,82	35,000,00	47,359,92	35,000.00	50,732.51
01-4012 GEN PROPERTY TAX	7.400.00	7 507 00	10,023,30	7,000.00	12,686.79	14,534.31	11,000.00	15,742.00	11,000.00	13,968.62
01-4013 SPECIFIC OWNERSHIP TAX	1.000.00	1 000 00	70,004,01	7,400.00	20,138,20	7,436.15	11,000.00	7,775.08	11,000.00	11,223.75
01-4014 PENALTY INTEREST		2000	02.220	1,000,00	896.95	. 1,061.78	200.00	1,163.28	200.00	1,015.75
01-4015 DELIQUENT TAX		,	. [1				,	٠
01-4016 MOTOR VEHICLE	1.500.00	2 225 00	70.38	, ,	12.62	19.18	L	67.36	ı	32.70
01-4017 HIGHWAY USERS TAX	12.000.00	16 210 00	2,030.13	1,500.00	2,223,41	3,049.08	1,500.00	3,530.41	t	2,872.54
01-4018 SEVERENCETAX	00'006	1.600.00	1 649 42	00.000,61	26,204.17	9,266.96	17,000.00	18,018.95	19,000.00	17,102.13
01-4019 MINERAL LEASING TAX	2,000.00	2.700 00	2,768.38	00'000 6	1,798.29	1,688.75	200.00	2,957.63	200.00	2,098.27
01-4020 ROAD & BRIDGE TAX	,		2,700,30	2,000.00	3,017.85	5,447.87	200.00	3,712.43	200.00	3,975.55
01-4021 LIQUORE LICENSE FEE	125.00	125.00	00 001	405 00	, 00				,	,
01-4023 WEED CUTTING		1	100.001	125.00	109.09	200.00	150.00	200.00	150.00	166.67
01-4030 LICENSES & PERMITS	200.00	500 00	00,120	00 000		ı			200.00	
01-4035 RENT	2.000.00	7 500 00	12 24E 00	200.00	950.18	428.00	100.00	205.60		501.53
01-4090 OTHER MISC REVENUE			00,512,01	2,000.00	14,416.36	3,330.00	4,000.00	6,559.00	2,000.00	7,701.33
01-4091 TRANSFERFEE	1 000 00	00 000 6	20.7.02		662.20	183.00	1	470.60	,	420.21
01-4092 GOCO GRANT	7	2,000,00	1,400.00	1,000.00	1,527.27	1,700.00	2,000.00	2,820.61	,	1,973,54
01-4093 COVID GRANT		1	1		,	ı		3,579.73		1,193.24
01-4094 NEU	1	,			1	ı		2,121.62		707.21
01-4151 SIPA MICRO GRANT 3500.00	1	3.500,00	3 500 00	ı	, 070		2,582.78	54,417.22	57,000.00	18,139.07
	214.325.00	223 487 00	234 646 44	240 200 200	6,616.18		-		•	1,166.67
		TO TO THE OWNER WHEN THE PARTY OF THE PARTY	404,040,44	212,325.00	256,305.20	205,924.10	152,782.78	258,130.12	203,800,00	233 000 22

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3YR	AVG	All the second of the second o	9.547.67	8,364,99	117,583.05	11.551.27	5.000.00	396.53	222	1			•	152,443,49
2022	Budget		8,000.00	5,000.00	95,000.00	,	,	ı		1			,	108.000.00
2022	Actual		10,185.00	9,981.23	118,446.40	1	1	,		1			,	138,612,63
2023	Budget		36,000.00	6,000.00	144,000.00			,			erani.	and the state of t	,	186,000,00
2023	Actual		9,669.00	8,237.50	125,914.15	12,500.00	5,000.00	1.189.53						162,510.18
2024	Projected		9,588.00	7,501.36	118,242.11	24,167.79	10,909.09	•					,	170,408.35
2024	Budget	WATER FUND: REVENUE	30,000.00	7,000.00	120,000.00	50,000.00				•			,	207,000.00
2024	Actual	WATER	8,789.00	6,876,25	108,388.60	22,153.81	10,000.00	1		1			,	156,207.66
2025	Budget		48,851.00	7,500.00	121,380.00	27,847.00	10,000.00		525,000.00	420,114.00	25,000.00	537,907.00	140,500.00	1,864,099.00
2025	ORG BUDGET		10,548.00	7,000.00	120,000,00		10,000.00	7,935,87		420,114.00	25,000.00	537,907.00	134,000.00	1,272,504.87
	Description		RESERVE	02-4009 DISPENSER	WATER	CRD GRANT SPRING	02-4080 TAP FEES	SRF SGM SPRING ENGINEERING	CDPHE SRF LOAN	TANK GRANTS (EIAF)	DOLA SPRING GRANT	BOR SPRING GRANT	CRAWFORD MESA WATER MATCH	
	Acct#		02-4008	02-4009	02-4010	02-4011	02-4080	02-4100			Mele-tran	02-4102		

CLERK PAYROLL DEPUTY CLERK PUBLIC WORKS PAYROLL COUNCIL PAYROLL COUNCIL PAYROLL	つてら むりじらに								7707	5
1		Budget	Actual	Budget	Projected	Actual	Budget	Actual	Budget	AVG
			WATER FU.	WATER FUND: EXPENDITURES	ES					
	38,000.00	21,788.40	27,742.41	12,480.00	30,264.45	23,935.44	18,487.32	16,405.68	16,405.99	22,694.51
	25,922.00	68,601.28	17,878,23	23,842.08	19,503,52	22,671.09	21,842.08	22,152.00	20.119.00	20.900.44
	7,211.00	11,700.48	7,123.15	15,600.00	7,770.71	13,902.74	12,829.32	12,747.35	12,133.00	11,257.75
	3,000.00	2,557.76	2,180.02	3,000.00	2,378.20	2,419.89	3,000.00	3,249.82	3,000.00	2.616.58
	1,168.00		813.59	1,168.00	887.55	966.10	600.00	881.32	600.00	887.00
	11,862.00	,	7,913.34	11,862.00	8,632.73	9,494.26	7,000.00	8,459.74	7,000.00	8,622,45
	162.00	,	107.18	162,00	116.92	127.37	300.00	115.14	300.00	116.56
		1	1,186.63	•	1,294.51	3,704.46	6,000.00	6,332.70	6,000.00	3.741.26
	ī	731,254.00	,	37,500,00	,	29,059.32	•	٠		9,686.44
	1	3,000.00	•	,	i	,	1,600.00		,	•
	1,600.00	1,250.00	1,250.00	1,600.00	1,363.64	1,250.00	1,600.00	1,200.00	1,600.00	1.233.33
	3,500.00	18,750.00		3,500.00	1	ı	7,000.00		7,000.00	
	1,000.00	2,000.00	190.00	1,000.00	207.27	243.60	1,000.00	450.00	1,000.00	294.53
	2,000.00	1,800.00	956.73	2,000.00	1,043.71	1,371.80	2,000.00	1,800.92	1,500.00	1,376.48
	2,000.00	1,500,00	ť	2,000.00	ı	58.50	600.00	,	600.00	19.50
	250.00	250.00	1	250.00	r	200.00	250.00	400.00	250,00	200.00
	6,100.00	5,000.00	6,290.78	6,100.00	6,862.67	5,218.51	6,000.00	5,996.00	5,500.00	5,835.10
	2,000.00	1,000.00	232.71	2,000.00	253.87	620.00	4,000.00	461.57	4,000.00	438.09
	1,000.00	1,000.00	646.00	1,000.00	704.73	306,00	2,500.00	2,552.59	2,500.00	1,168.20
	18,000,00	19,000.00	18,438.75	18,000.00	20,115.00	17,080.68	18,000.00	14,486.41	18,000.00	16,668.61
	4,000.00	4,000.00	4,307.21	4,000.00	4,698.77	4,196.42	4,000.00	4,375.12	4,000.00	4,292.92
	Ļ	,			Menide i	τ	1,000.00		1,000.00	1
	t	ı		ι	t	i	100.00	73.00	100.00	24.33
	600.00	300,00	24.21	600.00	26.41	312.84	00.009	287.36	00'009	208.14
	8,272.43		1,838.00	ı	2,005.09	12,668.25	ı		1	4,835.42
	25,000.00		24,360.39	12,000.00	26,574.97	1	1	ı	,	8,120.13
	12,978.47		12,021.53	,	13,114.40	10,414.35	ľ	ı	,	7,478.63
		945,114.00								
	2,200.00	1,700.00	1,521.88	2,200.00	1,660.23	1,547.27	2,000,00	1,612,31	1,000.00	1,560,49
	00'006	900.00	683.00	900.00	745.09	1,064.95	900.00	952,00	750.00	899,98
	3,200.00	3,200.00	2,341.00	3,200,00	2,553.82	3,296.55	3,200.00	3,195.00	2,600.00	2.944.18
	1,800.00	1,300,00	641.50	1,800,00	699.82	1,188,94	1,800.00	1,214.14	1,800.00	1.014.86
	1,000.00	870.00	520.53	1,000.00	567.85	331.23	1,500.00	108.47	1,500.00	320.08
	30,000,00		(3,308.70)	30,000.00	(3,609,49)	19,664,85	28,000.00	5,193.72	5,000.00	7,183,29
		'		ı	'	127.23				42,41
2	214,725.90	1,864,099.00	137,900.07	198,764.08	150,436.44	187,442.64	157,708.72	114,702.36	125,857.99	146,681.69
10	1,057,778.97	00'0	18,307.59	8,235.92	19,971.91	(24,932.46)	28,291.28	23,910.27	(17,857.99)	5,761.80

3YR	AVG		9.060.67	117,109.01	3,350.00	129 519 67		77 808 77	71.000.77	20,900,44	11.261.14	2,616.77	887.17	8 623 13	116.51	1	37 147 8	9,747,70	00000	1,433.53		15,154.84	1 244 50	1,241.52	ı	, 10	9,595.59	76.33	3 437 66	20.	28.82	123.53	1.339.55	876.86	13,913,56	754.33	403.30	36.67	14.14	115 455 34	40.004°CT
2022	Budget		9.000.00	105,000.00	1	114.000.00	-	16.405.00		20.118.75	12,133,32	3,000,00	600.00	7 000 00	300.00	20000	8 000 00	2,000,0	20000	7,000.00	. 000 00	500.00	200.00	1,500.00	. 00	200.00	1,000,00	1,750.00	4,000.00	200,00	100,00	600,009	700,00	900.00			1,500.00	5,000.00	1	127 508 06 11	1
2022	Actual		9,818.00	117,816,52	1	127,634,52		16.405.68		22,152.00	12,751.10	3,250.06	881.51	8,460.31	115.03		6 333 35		1 200 00	7,200.00	, 40 H OO	170 00	1 451 81	10.104,1		י. אר ממא אד	213.08	229.00	3.063.55	,	86,45	200,17	1,389.18	878.23	16,209.17	823,00	362.76	110.00		117.787.88 12	
2023	Budget		9,000.00	132,300.00	ı	141,300.00		18.487.32		21,842.08	12,829.32	3,000.00	600.00	7,000.00	300.00	500.00	6.000.00		1 600 00	2007	00 000 00	500.00	200000	20:00:	ביים מט	6 000 00	1.000.00	1,750.00	4,000.00	500.00	100.00	00.009	2,000.00	900.00	17,000.00	1,200.00	1,500.00	5,000.00		136,708,72	1
2023	Actual		9,084.00	122,355.00	5,050.00	136,489.00		23.936.37		22,671.09	13,907.02	2,420.07	966.26	9,495.01	127.33	ı	3,704.88	1	1.250.00		16 640 68	TO TO TO TO	1.371.83			4 979 56	620.00	1	4,083.71			158.19	1,437.30	1,110.89	15,244.16	850,00	326.59	•	42.41	125,293.35	
2024	Projected		9,032.73	121,260.55	5,454.55	135,747.83	ES	30,267,38		19,503.52	7,773.04	2,378.37	887,71	8,633.52	116.92	,	1,294,94		1,363.64	,	14.550.38	158.18	982.83	,		6.862.66	,		3,453.50		,	13.34	1,300.54	62.669	11,222.56	643.64	567.86	,		112,674.32	
2024	Budget	SEWER FUND: REVENUE	9,000.00	132,300.00	1	141,300.00	SEWER FUND: EXPENDITURES	12,480,00		23,842.08	15,600.00	3,000.00	1,168.00	11,276.00	162.00		•		1,600.00		20,000,00	500.00	2,000.00	500.00	500.00	6,100.00	1,000.00	1,750.00	5,000.00	500.00	100.00	600.00	2,200,00	1,000.00	17,000.00	1,200.00	1,500.00	ı	9	130,578.08	11 141 47
2024	Actual	SEWER	8,280.00	111,155.50	5,000.00	124,435,50	SEWER FUN	27,745.10		17,878.23	7,125.29	2,180.17	813.73	7,914.06	107.18	٠	1,187.03	ī	1,250.00		13,337.85	145.00	900.93	٠		6,290.77			3,165.71	1	1	12,23	1,192.16	641.47	10,287.35	280,00	520.54			103,284.80	44.40
2025	Budget		•	138,455.00	10,000.00	148,455.00	-	21,788.40	13,939.78	42,877.24	7,312.80	1,136.78	•			,	•	3,500.00	1,250.00		20,950.00	1,500.00	1,650.00	500.00	250.00	5,000.00	1,000.00	1,750.00	3,500.00	200.00	100.00	450.00	1,400.00	800,00	15,000.00	800.00	1,500.00	,	1	148,455.00	100.07
2025	OHG BUDGET		9,000.00	132,300.00	1	141,300.00		38,000.00		25,922.00	7,211.00	3,000.00	1,168.00	11,276.00	162.00			·	1,600.00		20,000.00	500.00	2,000.00	500.00	200.00	6,100.00	1,000.00	1,750.00	5,000.00	200.00	100.00	600.00	2,200.00	1,000.00	17,000.00	1,200.00	1,500.00			149,789.00	100 084 83
	Description		KESEKVE	JAN FEES				CLERK PAYROLL	DEPUTY CLERK	PUBLIC WORKS PAYROLL	PUBLIC WORKS ASST PAYROLL	COUNCIL PAYROLL	MEDICAKE WITHHOLDING	PEKA	UNEMPLOYMENT	WORKERS COMP	PAYROLL EXPENSE	ACCOUNTING	AUDITING	BANK CHARGE & FEES	COLLECTION SYSTEMS+TESTING	EDUCATION & TRAINING	GAS & FUEL	LEGAL FEES	MEMBERSHIPS	INSURANCE & BONDS	MAINTENANCE EQUIPMENT	TAP SUPPLIES	OFFICE SUPPLIES	REPAIR SUPPLIES	PUBLISHING	SHOT SUPPLIES	TELEPHONE EXPENSE	UTILITIES SHOP	UTILITIES LAGOON	JILLIES LIFT STATION	VEHICLE MAINTENANCE	ENGINEERING MEDICAL AND THE PROPERTY OF THE PR	MEDICAL INSURAINANCE		EXCESS OF REV OVER FXP
4000	#175	000	03-4008	03-4011	000+00			03-200		03-5001	03-5002	00-2003								03-5017											03-50/0 P		03-5150				V3-5185 V			- 1	SEWER E

	2025	2025	2024	2024	2024	2023	2023	2022	2022	3YR
Acct# Description	ORG BUDGET	Budget	Actual	Budget	Projected	Actual	Budget	Actual	Budget	AVG
			CONSERVATION	CONSERVATION TRUST FUND: REVENUE	EVENUE					
CASH RESERVE		35,810.00								
04-4001 INTERESTINCOME			•	50.00	ı	į	•			ı
04-4024 INTERGOVERNMENTAL	6,500.00	6,500.00	1	1	1		,	,		
04-4090 OTHER MISC REVENUE		2,000.00	1,887.20	3,000.00	2,058.76	5,163.89	1,500.00	2,577.11	1	3,209.40
	6,500.00	44,310.00	1,887.20	3,050.00	2,058.76	5,163.89	1,500.00	2,577.11	,	3,209.40
		0	CONSERVATION TRUST FUND: EXPENDITURES	UST FUND: EXPE	NDITURES					
04-5023 CTF-PARK MAINTENANCE	6,500.00	44,310.00	4,640.05	6,000.00	5,061.87	923.12	6,000.00	1	2,100.00	1,854.39
	6,500,00	44,310.00	4,640.05	6,000.00	5,061.87	923.12	6,000.00	ı	2,100.00	1,854.39
CTF EXCESS OF REV OVER EXP			(2,752.85)	(2,950.00)	(3,003.11)	4,240.77	(4,500.00)	2,577.11	(2,100.00)	1,355.01
TOTAL BUDGET REVENUES	1,634,629.87	2,280,331.00	517,476.80	517,476.80 563,675.00 564,520.14 510,087.17 481,582.78 526,954.38 425,800.00 518,172.78	564,520,14	510,087.17	481,582.78	526,954.38	425,800.00	518,172.78

Budget Timeline

The annual budget process includes considerable staff participation from all departments and Council Member direction concerning key policy areas. The public has the opportunity to participate with comments, concerns, or budget requests during public work sessions and public hearing prior to adoption of the budget. The budget process spans a great portion of the year. The following summarizes the 2025 budget schedule:

August 25

Assessors certify to all taxing entities and to the Division of Local Government the total new assessed and actual values (for real and personal property) used to compute the statutory and TABOR property tax revenue limits (CRS 39-5-121(2)(b) and 39-5-128).

October 15

The budget officer must submit a proposed budget to the governing body (CRS 29-1-105). The governing body must publish a "Notice of Budget" upon receiving the proposed budget (CRS 29-1-106(1)).

November 7

Publish Notice of Budget Hearing.

November 25

Budget discussion during the regular meeting - review proposed budget

December 9

Budget Hearing during the regular meeting Final Budget Review during regular meeting

December 10

Assessors' changes in assessed valuation will be made only once by a single notification (re-certification) to the county commissioners or other body authorized by law to levy property tax, and to the DLG (CRS 39-1-111(5)).

December 15

Deadline for certification of mill levy (CRS 39-5-128(1)) and to provide <u>HB24-1302 Mill Levy Public Information(opens in new window)</u> (CRS 39-1-125) to county commissioners. Local governments levying property tax must adopt their budgets before certifying the levy to the county. If the budget is not adopted by certification deadline, then **90 percent** of the amounts appropriated in the current year for operations and maintenance expenses shall be deemed re-appropriated for the purposes specified in such last appropriation (CRS 29-1-108(2) and (3)).

December 22

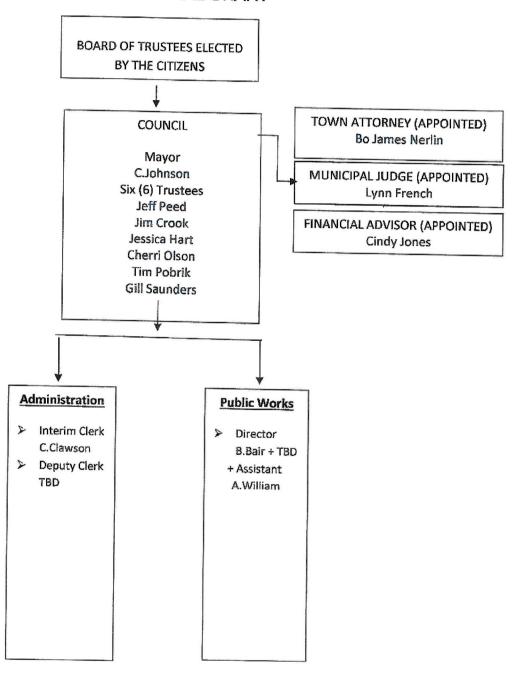
Deadline for county commissioners to levy taxes and to certify the levies to the assessor (CRS 39-1-111(1)).

December 31

Local governments not levying a property tax must adopt the budget on or before this date; governing body must enact a resolution or ordinance to appropriate funds for the ensuing fiscal year. If the budget is not adopted by certification deadline, then **90 percent** of the amounts appropriated in the current year for operations and maintenance expenses shall be deemed re-appropriated for the budget year (CRS 29-1-108(4)).

Town of Crawford

ORGANIZATIONAL CHART



	2025				ADMIN	WATER	SEWER
PR RPT DETAIL		RATE		ANNUAL	10-41-03	2-50-03	3-51-03
CLERK				TBD	50.00%	25.00%	25.00%
WAGES	-	36.00	2080	74,880.00	37,440.00	18,720.00	18,720.
TAXES	•			11,793.60	5,896.80	2,948.40	2,948.
BENEFITS	-			480.00	240.00	120.00	120.
TOTAL	-			87,153.60	43,576.80	21,788.40	21,788.
DEPUTY				TBD	35.00%	35.00%	30%
WAGES	-	24.00	1664	39,936.00	13,977.60	13,977.60	11,980.
OVERTIME	-		0	-	-	-	
TAXES	-		***************************************	6,289.92	2,201.47	2,201.47	1,886.
BENEFITS	-			240.00	84,00	84.00	72.
TOTAL	-			46,465.92	16,263.07	16,263.07	13,939.
ADMIN					Z Z Z Z Z Z		
WAGES				114,816.00	51,417.60	32,697.60	30,700.
OVERTIME				_			
TAXES				18,083.52	8,098.27	5,149.87	4,835.
BENEFIT				720.00	324.00	204.00	192.
TOTAL		ere en		133,619.52	59,839.87	38,051.47	35,728.
PW DIRECTOR	600			BAIR + TED	35.00%	40.00%	25.00%
WAGES	-	36.25	2,080	75,400.00	26,390.00	30,160.00	18,850
REPLACEMENT	-	32.50	2,080	67,600.00	23,660.00	27,040.00	16,900
WAGES	-			143,000.00	50,050.00	57,200.00	35,750
OVERTIME	•		William James III	•		-	
TAXES	-						***************************************
BENEFITS				22,522.58	7.882.88	9.009.00	5 630
DEMC1112	-			22,522.5B 5,980.00	7,882.88	9,009.00	
TOTAL	-			5,980.00 171,502.50	2,093.00	2,392.00	1,495
				5,980.00			5,630. 1,495. 42,875. 25,00%
TOTAL		24.00	1040	5,980.00	2,093.00 60,025.88	2,392.00 68,601.00 40.00%	1,495 42,875 25.00%
TOTAL LABOR (OVERALL)	-	24.00	1040	5,980.00 171,502.50	2,093.00 60,025.88 35.08%	2,392.00 68,601.00	1,495 42,875 25.00%
TOTAL Labor (Overall) Wages	-	24.00	1040	5,980.00 171,502.50	2,093.00 60,025.88 35.08%	2,392.00 68,601.00 40.00%	1,495 42,875 25,00% 6,240
TOTAL LABOR (OVERALL) WAGES OVERTIME	-	24.00	1040	5,980.00 171,502.50 24,960.00	2,093.00 40,025.88 35.00% 8,736.00	2,392.00 68,601.00 40.00% 9,984.00	1,495 42,875 25,00% 6,240
TOTAL LABOR (OVERALL) WAGES OVERTIME TAXES	-	24.00	1040	5,980.00 171,502.50 24,960.00 - 3,931.20	2,093.00 60,025.88 35.08% 8,736.00 - 1,375.92	2,392.00 68,601.00 40.00% 9,984.00 - 1,572.48 144.00	1,495 42,875 25,00% 6,240 982
TOTAL LABOR (OVERALL) WAGES OVERTIME TAXES BENEFITS	-	24.00	1040	5,980.00 171,502.50 24,960.00 - 3,931.20 360.00	2,093.00 60,025.88 35.00% 8,736.00 - 1,375.92 126.00	2,392.00 68,601.00 40.00% 9,984.00	1,495 42,875 25,00% 6,240 982
TOTAL LABOR (OVERALL) WAGES OVERTIME TAXES BENEFITS TOTAL	-	24.00	1040	5,980.00 171,502.50 24,960.00 - 3,931.20 360.00 29,251.20	2,093.00 60,025.88 35.00% 8,736.00 1,375.92 126.00 10,237.92	2,392.00 68,601.00 40.00% 9,984.00 1,572.48 144.00 11,700.48	1,495. 42,875. 25,60% 6,240. 982. 90. 7,312.
TOTAL LABOR (OVERALL) WAGES OVERTIME TAXES BENEFITS TOTAL PUBLIC WORKS	-	24.00	1040	5,980.00 171,502.50 24,960.00 - 3,931.20 360.00	2,093.00 60,025.88 35.00% 8,736.00 - 1,375.92 126.00	2,392.00 68,601.00 40.00% 9,984.00 - 1,572.48 144.00	1,495 42,875 25.00% 6,240 982 90 7,312
TOTAL LABOR (OVERALL) WAGES OVERTIME TAXES BENEFITS TOTAL PUBLIC WORKS WAGES	-	24.00	1040	5,980.00 171,502.50 24,960.00 - 3,931.20 360.00 29,251.20	2,093.00 60,025.88 35.08% 8,736.00 - 1,375.92 126.00 10,237.92 58,786.00	2,392.00 68,601.00 40.00% 9,984.00 1,572.48 144.00 11,700.48	1,495. 42,875. 25,00% 6,240. 982. 90. 7,312.
TOTAL LABOR (OVERALL) WAGES OVERTIME TAXES BENEFITS TOTAL PUBLIC WORKS WAGES OVERTIME	-	24.00	1040	5,980.00 171,502.50 24,960.00 - 3,931.20 360.00 29,251.20	2,093.00 60,025.88 35.08% 8,736.00 1,375.92 126.00 10,237.92 58,786.00	2,392.00 68,601.00 40.00% 9,984.00 1,572.48 144.00 11,700.48	1,495. 42,875. 25,60% 6,240. 982. 90. 7,312.

MAYOR		-		34%	33%	33%
WAGES	-	300.00/MO	3,600.00	1,224.00	1,188.00	1,188.0
TAXES	-		275.40	93.64	90,88	
TOTAL	-	7186	3,875,40	1,317.64	1,278.88	90.8
MAYOR PRO TEM			0,012,10	34%		1,278.8
WAGES		60.00/MO	720.00	244.80	33%	33%
TAXES	-	- Marine	55.08	18.73	237.60	237.6
TOTAL		****	775.08	263.53	18.18	18.1
TRUSTEE	-	1.5.44723-45-21	773.00	34%	255.78 33%	255.7
WAGES		68.00/MO	720.00	244.80	237.60	33%
TAXES			55.08	18.73	18.18	237.6
TOTAL	-	7000	775.08	263,53	255.78	18.11
TRUSTEE		The state of the s	773.00	34%	33%	255.7
WAGES	-	60.00/MQ	720.00	244.80	71000	33%
TAXES	-		55.08	18.73	237.60	237.6
TOTAL	_	- 100ana	775.08	263.53	18.18	18.11
TRUSTEE			773.00	34%	255.78	255.76
WAGES		60.00/MO	720.00	244.80	33%	33%
TAXES	7		55.08	18.73	237.60	237.61
TOTAL	-		775.08	263.53	18.18	18.18
TRUSTEE		19 teens.	773.00		255.78	255.78
WAGES	-	60.00/MD	720.00	34%	33%	33%
TAXES	-	001007HD	55.08	244.80	237.60	237.60
TOTAL	-	- Indiana		18.73	18.18	18.18
TRUSTEE		- Washington	775.08	263.53	255.78	255.78
WAGES	-	60.00/MO	700.00	100%	****	
TAXES	,	op.do/MO	720.00	720.00	No.	- Northwest
TOTAL	-		55.08	55.08	•	-
TOWN BOARD			775.08	775.08	•	
WAGES			7 000 00	34%	33%	33%
TAXES			7,920.00	3,168.00	2,376.00	2,376.00
TOTAL		The stage are a	605.88	242.35	181.76	181.76
IVIA			8,525.88	3,410.35	2,557.76	2,557.76
		2023 PAVROLI RI	UDGET SUMMARY & AL	I'O CATIONA		
	1000	AVAD I AIROLL BE	POGET SOMMAKE & AL			
R RPT DETAIL			Assuras	ADMIN	WATER	SEWER
VAGES			ANNUAL	10-41-03	2-50-03	3-51-03
NCREASES			223,096.00	89,711.60	75,217.60	58,166.80
VAGE COSTS			67,600.00	23,660.00	27,040.00	16,900.00
OT			290,696.00	113,371.60	102,257.60	75,066.80
DT	_		70000	-		*
VERTIME				-	•	-
ER-PERA			40 570 40	1# 44		<u> </u>
ER-MED	-		40,079.68	15,624.92	14,130.74	10,324.02
UNEMP			4,215.09	1,643.89	1,482.74	1,088.47
AX COSTS	11,60		848.33	330.61	299.64	218.07
PENSION			45,143.10	17,599.42	15,913.12	11,630.57
PTO	-	<u> </u>		-		-
MISC-CELL PHONE	-		5,500.00	1,925.00	2,200.00	1,375.00
ENEFIT COSTS		***************************************	1,560.00	618.00	540.00	402.00
DTAL			7,060.00	2,543.00	2,740.00	1,777.00
		MARKET HE STATE OF THE STATE OF	342,899.10	133,514.02	120,910.72	88,474.37
VIAL		The state of the s		Manual Control of the		22/11 2.01

TOWN OF CRAWFORD, COLORADO

RESOLUTION 8-2024 Resolution to Set Mill Levies

A RESOLUTION LEVYING GENERAL PROPERTY TAXES FOR THE YEAR 2024 TO SUPPORT THE COST OF GOVERNMENT FOR THE TOWN OF CRAWFORD, COLORADO, IN THE 2025 BUDGET YEAR.

WHEREAS the amount of money necessary to balance the budget for general operating purposes from property tax revenue is \$7,507.00; and

WHEREAS the 2024 valuation for assessment for the Town of Crawford, Colorado as certified by the County Assessor(s) is \$32,469,407; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Town of Crawford, Colorado:

That a tax of 2.420 mills is levied upon each dollar of the total valuation for assessment of all taxable property within the Town for the year 2025, to meet the general operating expenses for the 2025 budget year; and

That the Interim Clerk is hereby authorized and directed to certify the mill levies to the Board of County Commissioners of Delta County, Colorado, as determined above.

Adopted this 9th day of December 2024.

Attest:

Chana Clawson, Interim Town Clerk

Christopher G Johnson, Mayor