



May 12, 2025
7:00 p.m. town meeting
Zoom meeting for the public 958 684 9882
Minutes

ROLL CALL

Mayor Chris Johnson
Councilmembers: Jim Crook, Jessica Hart, Cherri Olson, Jeff Peed, Tim Pobirk, Gill Saunders
Staff: Bruce Bair, Chana Clawson, Cindy Jones
Attorney: Bo Nerlin

1. CALL THE MEETING TO ORDER

2. APPROVAL OF THE AGENDA Jim Crook made a motion to approve the agenda. Tim Pobirk seconded the motion. Motion carried.

3. CONSENT AGENDA

Minutes – With a correction of Jessica’s last name Jeff Peed made a motion to approve the minutes. Tim Pobirk seconded the motion. Motion carried.

Disbursements – Tim Pobirk made a motion to approve the disbursements. Jessica Hart seconded the motion. Motion carried.

4. ANNOUNCEMENTS Bruce Bair announced that May 31st is “free day” at the landfill and May 17th is clean up day on Trap Club Road. Mayor Johnson announced that the CML meeting in Delta is May 29th in Delta. Jeff Peed and Gill Saunders would like to attend. Also, Mayor Johnson. Chana Clawson will get them signed up to attend.

5. OLD BUSINESS*

Facility Use Agreement - tabled

Encroachment permit – Bruce Bair mentioned that he had spoke with Ziegler but didn’t have any updates. Bo Nerlin asked that the board give direction to staff to send a letter regarding adding the town as additional insured to the individual’s insurance policy. Bruce Bair offered to write the letter and have it approved by Bo and Mayor Johnson.

6. NEW BUSINESS

Ordinance for Bond counsel – Jeff Peed read the 1st paragraph of Ordinance 2-2025. Bo thanked Bruce, Steve LaBonde and Tom Peltz for all the work that went into this. Bruce Bair provided a summary of the 8 page ordinance. The second read will be in June.

General counsel for tank project – this will be discussed in June also.

Building Permit-Peed. Jennifer and Jeff Peed have applied for a building permit.

TOWN OF CRAWFORD

425 Hwy 92

Crawford, CO 81415

www.colorado.gov/crawford



They would like to expand & enclose their carport. They were approved for a variance in 2016. Jim Crook made a motion to approve the building permit with variance. Gill Saunders seconded the motion. Jeff Peed abstained from voting. Motion carried.

Friends of Crawford Library – sign example/Friends of Crawford Town Hall – Susan Hansen with The Friends of Crawford Library stated it is a 501C3 and is purchasing a sign for the Crawford Library (design was provided to the council). The library district director has contacted CDOT. She noted that it will have 4 lines to promote programs to get people in the library, as numbers (of visitors) count. The cost of the sign is \$9,000 which is paid for with the money from the book sale and DMEA's donation, along with other donations from community organizations & members and funds the Friends had pledged themselves. Tim Pobirk made a motion to approve the sign for the library. Jeff Peed seconded the motion. Motion carried.

Susan Hansen also with The Friends of Crawford Town Hall (also a 501C3), reported that they have had meetings regarding the commercial kitchen in the town hall and the Fire Auxiliary has decided to leave the supplies they usually use in the kitchen for Pioneer Days. Also, they are looking to spend up to \$2,000 on additional supplies to stock the kitchen with basic supplies.

- 7. NON-AGENDA ITEMS** Mayor Johnson indicated there have been some nuisances in town being reported. He would like to give staff clear direction on how these should be handled. Bo stated that complaints should be sent to the clerk's office and public works. Bruce stated that if he has complaints..he will do a sweep of town to make sure the issue is not replicated elsewhere.

Tim Pobirk stated that he was not happy with how the deputy clerk's position was filled. He stated that he wouldn't change who was hired but wanted the council more involved. Mayor Johnson explained that the deputy clerk's position does not report directly to the council and a position like director of public works does. He also explained that the process was explained before the interviews started. Bo reiterated that the process was discussed with the board of trustees before the undertaking & it would've been appropriate to make a comment at that time. Plus, it was discussed at the last meeting and that would be a good time to discuss it. Bo explained that the deputy clerk's hiring was not discussed at the Monday meetings. The Monday meetings are to set the agenda in order to make them a little seemly. Jim Crook commented that he agreed with Tim and anyone that works in the building works for this town council. He stated that the council runs the town, not staff. Jessica agreed with Jim and Tim. She also stated that maybe the reason nothing was said was because the recommendation was valid & she was the best person for the job. But everyone just felt they should be more involved. Jeff commented that they are a board of one, that the staff does not have 7 bosses. Bruce stated that he has sent out the applications for the public works director position to all of the



board members. He just received another application today and will forward it to the board members also. He hopes to get the candidate in place by the end of June. There was discussion on how to get the candidates in front of the board for interviews. Bo stated that typically a committee will pare down the candidates and there could be an open meeting (without public comment & not necessarily on Monday at 7:00) to have interviews. You just have to notice it properly. Cindy Jones stated that typically a public works director position requires a background check, and we need to consider the time it would take for that.

8. PUBLIC NON-AGENDA ITEMS

9. REPORTS

- a. Public Works Bruce Bair reported he recently was in touch with Dana Hlavac with DOLA. They discussed where we are with the tank and spring projects. Also, had talked about the extension that was needed since the timeline has changed. The town drafted a letter to extend the \$420,000 EIAF grant through DOLA in addition to the water and power authority loan. These requests were in early, and DOLA appreciated that. He also did the report for the Spring Project through the Bureau of Reclamation. He & Chana attended the (Delta County) Municipal Quarterly in Paonia. Out of that meeting he reported that the Delta County School District is entertaining a bond increase on this falls ballot. Delta County is looking at increasing their lodging tax from 2% to 6%. Colorado Municipal League was in attendance and offered resources to the towns with new clerks.
Al has been working on the sweeper for a month but has been able to find parts (for the 40 year old machine) except for one part that was taken to Valley Machine and was able to fabricate it in his shop. He thanked Al for the work he's been doing.
He stated that they had worked at the lagoons and installed an aerator to combat duck weed.
- b. Consultant & Town Clerk Cindy Jones provided a written report explaining that a Balance Sheet has not been updated since 2017. The town has not had an audit since 2015 (council voted to be exempt from).
She is abandoning the Asyst software to get the financials up to date by using QuickBooks. But the town will most likely file an extension with the state moving the due date from July to September.
- c. Board Members
Cherri Olson reported that the lodging tax increase was concerning.
Jeff Peed reported that a new building was being built in town in which he wondered if there was an issue but there wasn't.
Jessica Hart reported that a family in the Hotchkiss area had a house fire. The

TOWN OF CRAWFORD
425 Hwy 92
Crawford, CO 81415
www.colorado.gov/crawford



Crawford thrift store was very helpful offering the family to get whatever they needed.

Gill Saunders wanted to thank Jessica for the reminder regarding a memorial for a prior Crawford citizen as he visited with several people he hadn't seen in awhile.

- d. Mayors' Report Mayor Johnson said to reach out to him & call if needed. He also thanked his wife for all that she has been doing to help him with the loss of his eyesight.

10.POSSIBLE AGENDA ITEMS FOR THE NEXT MEETING

11.ADJOURNMENT 9:01

POSSIBLE ACTION ON ALL AGENDA ITEMS UNLESS OTHERWISE NOTED